

LCCG Safeguarding and LAC Working Group
16 July 2018, 14:00- 16:00
Lower Marsh, Room 407, 4th Floor

Present		
NAME		ORGANISATION
Tony Parker	TP	Chair, Director of Children's Commissioning and Improvement; LCCG and LBL
Avis Williams–McKoy	AWM	Designated Safeguarding Nurse, Lambeth CCG
Margaret Hill	MH	Named Nurse, Lambeth Community GSTT
David Grafton	DG	Lambeth CAMHS Service Manager
Alison Davidson	AD	Named GP for safeguarding children, Lambeth CCG
Debbie Saunders	DS	Head of Safeguarding Children Nursing team, GSTT
Efun Johnson	EJ	Designated LAC Doctor, Lambeth CCG
Roneeta Campbell-Butler	RCB	Lead Commissioner for Looked After Children, Lambeth CCG / Lambeth Council
In Attendance		
Nicholas Bryan	NB	Senior Business Support Administrator
Heidi Farr	HF	
Ayanda Jolobe	AJ	Ayanda Jolobe, Named Doctor, Community GSTT

Apologies		
Ayanda Jolobe	AJ	Ayanda Jolobe, Named Doctor, Community GSTT
Susannah Beasley-Murray	SBM	Assistant Director Early Help, Access and Assessment, Children's Social Care, London Borough of Lambeth
Ian Diley	ID	Public Health Consultant , Lambeth & Southwark
David Grafton	DG	Lambeth CAMHS Service Manager
Ann Lorek	AL	Acting Designated Doctor Safeguarding Lambeth
Efun Johnson	EJ	Designated LAC Doctor, Lambeth CCG
Yvette Newman	YN	Lambeth Designated Nurse for Looked After Children
Emily Wilson	EW	Paediatric Trainee, Mary Sheridan
Dan Stoten	DSt	Assistant Director of Children's Services

No.	Agenda Item	Action for / date
1	Welcome and Introductions	
1.1	The Chair, Dan Stoten welcomed all members and guests to the meeting and introductions were made	
1.2	A round of introductions was made and apologies tendered.	
2	Apologies for Absence	

No.	Agenda Item	Action for / date
2.1	Please see above.	

No	Agenda Item	Action for / date
3	LCCG/SLWG/003 – Declaration of Interests – In Agenda Items <i>No interests were declared in relation to the agenda items for this meeting.</i>	

4	LCCG/SLWG/15/004 – Minutes of the Previous Meeting held on 09 April 2018 and Matters Arising	
4.1	The minutes of the previous meeting were agreed as a true and accurate record. Actions and updates were discussed and are included in the Action Log.	
5	<ul style="list-style-type: none"> • <i>Self-Assessment-CQC/ Ofsted Inspection (Health partner are requested to discuss their provider health self-assessment and pre inspection preparation).</i> 	
5.1	<ul style="list-style-type: none"> • GSTFT • KCH • SLaM 	
5.2	TP has requested for the item of ‘Self-Assessment – CQC’ and ‘Ofsted Inspection’ to be separated in future agendas and for reports for GSTFT, KCH and SLaM to be populated within good time before the next quarterly meeting.	
6	LCCG/SLWG /006 Review of CSC	
6.1	<ul style="list-style-type: none"> • MASH 	
6.2	<ul style="list-style-type: none"> • Integrated Referral Hub (IRH) 	
6.3	<ul style="list-style-type: none"> • Threshold Guidance Implementation & Training 	

6.4	AWM noted there was an update at the Safeguarding Board last week. <ul style="list-style-type: none"> There is a new manager at the MASH (Multi Agency Safeguarding Hub) Integrated Referral hub 	
6.5	<ul style="list-style-type: none"> There is a new system in place 	
6.6	<ul style="list-style-type: none"> The 'contact' numbers have reduced, due to a new system being put in place 	
6.7	<ul style="list-style-type: none"> There was a backlog of 400 plus cases. The backlog is currently being addressed. The backlog is quite significant as some dates go back to February and March. 	
6.8	MH noted there is a meeting being held every day at 1pm, which was moved from the initial slot of 3pm and the 'Hard Mash' cases are brought to the meeting. There is a sit down formal meeting for an hour where it is decided what happens with the cases (whether they meet the MASH threshold, whether the referrals go out to the community for tier 2, or whether they're dropped down to 'Early Help').	
6.9	AWM queried with DG about the staff member that Lambeth was supposed to be sharing with Southwark. DG noted that he has had a number of conversations with SBM and will try to put a grant application for a short term pilot project submission in, but this will take a couple of months.	
6.10	DG noted that CAMHS input is limited currently due to staff available to provide regular cover. DG noted that MASH referrals are being sent to him and if there is time to process referrals, he will do so, the system is not robust enough.	
6.11	TP noted that there doesn't seem to be enough information sent through for the item with the absence of the LSCB and 'Front Door' updates.	
6.12	DS queried how often the MASH Steering group occurs. AWM noted that the steering group occurs monthly.	
6.13	AWM noted that the last strategic group wasn't as effective because there wasn't enough partners, the CAMHS lack of staffing wasn't bought up due to the backlog being focused on.	
7	LCCG/SLWG /012– Looked After Children (LAC) Health Updates /Reports <ul style="list-style-type: none"> Initial Health Assessment Improvement Project Plan 	

7.1	<ul style="list-style-type: none"> • CYPHP Programme Update • GSTT LAC Dashboard • Feedback from Corporate Parenting Board 	
7.2	<p><u>Initial Health Assessment Improvement Project Plan</u></p> <p>EJ noted that there has been work in the local authority and the Evelina from the health point of view led by the assistant general manager. The IHA (Initial Health Assessment) and the RHA (Review Health Assessment) processes have been mapped out, using lean modelling and made improvements. Administrators are working with Key Performance Indicators and weekly updates, showing an improvement in their work. The overall output shows that the work is impacted by getting referrals in on time, having enough clinicians to see the children and having the time to process the pathway.</p>	
7.3		
7.4	All the areas that were flagged up in the mapping process at the Evelina, are being worked on. RCB and EJ have been working with the local authority, looking at what can be improved.	
7.5		
7.6	TP noted that the LAC service is being invested in and there will be more resource being put into the service going forward.	
7.7	AWM queried whether the IHA numbers of children who were asylum seekers could be filtered for reporting. HF noted that this could be done.	
7.8	<u>CYPHP Programme Update</u>	
7.9	<p>Within GSTT CYPHP there were 2 initiatives running;</p> <p>The first consisted of an 'Out of Borough Looked After Nurse'. This has now come to an end and there was some learning from this.</p>	
7.10	The Second initiative was the training of 'Personal Advisers' (PA), staff members who would support the LAC once they had left care. The training was in 3 modules, which is now completed. EJ and designated doctor have been planning the training as well as delivering training to staff. There is a lot of work to be done with the Personal Advisers but they seem to be receptive. The final evaluation and feedback is being awaited	
7.11	EJ noted that 12 Lambeth staff members attended the training. There were some issues with some of the Lambeth PA's. EJ noted that she and the speech and language team felt that more group training sessions were needed for the Lambeth PA's as their seemed to be a lack of understanding	
7.12		

	on the needs of Looked After Children.	
7.13	AWM queried how many young people would a PA support. EJ noted that a PA would support up to 20 young people.	
7.14	There was some money left over whereby CYPHP had met with EJ and RCB to discuss funding of additional mental health support for Looked After Children. EJ noted that she has not heard anything further on the funding	
7.15	Action: EJ to email CYPHP in regards to the funding for the Additional Mental Health Support for Looked After Children	Efun Johnson
7.16		
	<u>Feedback from Corporate Parenting Board (CPB)</u>	
7.17	<ul style="list-style-type: none"> • There is a new councillor chair named Jennifer Braithwaite. 	
7.18	<ul style="list-style-type: none"> • The Children in Care Council worked on a Corporate Parenting Pledge. Once the final pledge has been complete it will go to the full council meeting on the 20th July 2018. 	
7.19	<ul style="list-style-type: none"> • The 'Reach for the Stars' event will be held in October. 	
7.20	<ul style="list-style-type: none"> • There was an issue with the foster carers, as they thought that they would get council tax payments paid, as other boroughs do provide this benefit, but Lambeth are not able to provide this and this needs to go to the Full Council for agreement. 	
7.21	<ul style="list-style-type: none"> • There was a discussion about the priorities of the corporate parenting board. Adoption care leaver was one of the priority areas. Care leavers in employment and training and those at risk at homelessness was another priority area. 	
7.22	HF noted that the priority area for 'care leavers at risk of homelessness' has been addressed by the local authority who have agreed to pay up to 6 weeks rent for upfront for care leavers.	
7.23	EJ noted that another priority area connected to the 'homelessness' aspect was the barriers for young people accessing University. The barriers occurs when young people attend University outside of London, and cannot afford to pay rent for their current accommodation as well as the university accommodation, resulting in the young person having to either give up their property or their university place.	
7.24	HF noted that an audit is happening, whilst herself and the participation officer have a consultation in the next couple of weeks.	
7.25	EJ noted that it was becoming apparent that there was a need to have health services for children that have left care and is an area that herself	

7.26	and Dan Stoten (Assistant Director for Children’s Services) are reviewing.	
7.27	<ul style="list-style-type: none"> LAC children have been doing well educationally. Key Stage 1, the results for writing, reading and maths were at the same level at average for LAC Children. 	
7.28	<ul style="list-style-type: none"> For Key Stage 2, Lambeth has the highest results for LAC in the country for reading and the second highest for reading, writing and maths. 	
7.29	<ul style="list-style-type: none"> For Key Stage 4, Lambeth had the largest cohort for GCSE’s and achieved 5 A* - C grades 	
7.30	<ul style="list-style-type: none"> Some of LAC groups are doing better than some of their non-LAC counterparts 	
7.31	<p>TP queried if there was anything that the CPB required in regards to health needs. EJ noted Health Reports have been requested by from herself and DSt on the needs of the children by September 2018.</p>	
7.32	<p>EJ noted that the CPB also wanted to know about obesity and malnutrition and a list of requests that is not usually reported on. EJ noted that herself and DSt will look at what’s feasible from the requests to be reported on.</p> <p>Action: EJ and DSt to look at requests from the CPB.</p>	
7.33	<p>EJ noted that the she has taken on board to complete the ‘Health Needs Assessment’ that YN was working on and once completed; the assessment should cover CPB’s queries. EJ noted that work has been started, and if RCB can send the indicators, then the population of the assessment can begin.</p>	
7.34	<p>Action: RCB to send EJ indicators for the ‘Health Needs Assessment’.</p>	
7.35	<p><u>Dashboard</u></p> <ul style="list-style-type: none"> In the collated 1st quarter; no notifications/referrals are being provided to the provider. 	
7.37	<ul style="list-style-type: none"> Only 6% of referrals are being received within the statutory time 	
7.38	<ul style="list-style-type: none"> Appointments aren’t being booked in time. This is due to referrals coming in late and coming in batches, creating a backlog. 	
7.39	<ul style="list-style-type: none"> Reports are not being turned around in time 	
7.40	<ul style="list-style-type: none"> There is inadequate doctor capacity. With the new post Lambeth will be able to match capacity for IHA’s in Southwark. 	

7.41	<ul style="list-style-type: none"> Currently 2 clinics are being conducted a week, but with the new post, there will be capacity to run 4 clinics a week. 	
7.42	HF noted that there needs to be a short term recovery plan for extra clinics to be put on during the lack of capacity. EJ noted that an extra doctor should be placed in the Saturday clinic to clear the backlog. There is also an issue of carers not attending the Saturday clinics.	
7.43	AWM noted this issue of IHA's that are not being completed on time has a knock on effect on the RHA.	
7.44	<p><u>Annual Report</u></p> <p>The headlines from the previous annual report were;</p> <ul style="list-style-type: none"> Capacity amongst admin and nurses was an issue 	
7.45	<ul style="list-style-type: none"> The immunisation rate fell, due to the cohort of LAC were older, but were coming in later 	
7.46		
7.47	The Annual report this year is being worked on by EJ at present.	
7.48	EJ noted that data is a barrier as services such as the Evelina have had capacity issues and social care due to data not available until June/July as they were completing the 903's. The Social Care data has now been received by EJ.	
7.49	Annual Report should be done by the end of the second quarter.	
7.50	EJ noted that it needs to be clear what Annual Report comes to this group as colleagues nationally do a summary report for the CCG, whilst we currently use a full report. TP and AWM noted that the current format should stay the same.	
7.51	<p>Action: NB and AWM to look into whether date of meeting can be moved to mid-October in order for Annual Report to completed and bought to the next meeting.</p>	
7.52		
8	LCCG/SLWG /007 LSCB & Sub Working Groups	
8.1	<u>Serious Case Review</u>	
8.2	Child K- Review is delayed for publication and undergoing a structural rewrite. A coroner investigation has been requested by mother.	

8.3	Child L – Review has been completed. Croydon led on this review and is ready for publication	
	Child M – Review is in progress	
8.4	There is a potential serious incident which will be discussed at the Serious Review Panel to determine if it meets the threshold.	
8.5		
	<u>Performance & Quality Assurance</u>	
8.6	<u>Learning & Professional Development</u>	
8.7	<u>Young People at Risk Working Group</u>	
8.8		
	<u>CDOP (Child Death Overview Panel)</u>	
8.9		
9	LCCG/SLWG /010– GPs & Independent Contractors	
9.1	<i>The group is asked to review and note update from Dr Alison Davidson- Named GP, Lambeth CCG.</i>	
9.2	AD has participated in the domestic violence audit.	
9.3	Another review has been conducted in regards to GP’s being notified of Children subject to Child Protection and Child In Need Plan which was presented briefly at the LSCB meeting. It was reported that robust systems are in place to ensure GP’s are notified and will be a key performance issues for the business support.	
9.4	MH noted that the protocol before the conference happens, the social worker should be sending out a detailed invite which includes the current GP. Chair should be checking every subsequent conference that the same GP is invited.	
10	LCCG/SLWG /013– GSTT Performance and Quarterly Reports and Multi Agency Safeguarding Hub (MASH) <i>The group is asked to review and note update verbal/report on the following:</i> <ul style="list-style-type: none"> • <i>GSTT Safeguarding Executive Committee Report Quarter 4 report 2017</i> 	

	<ul style="list-style-type: none"> • <i>MASH Report</i> • <i>FGM</i> • <i>FNP</i> • <i>CP-IS</i> 	
10.1	<ul style="list-style-type: none"> • MH noted that the training figures for this month are above compliance. 	
10.2	<ul style="list-style-type: none"> • Prevent Level 2 falls just below compliance. The requirements were changed around the Prevent Level 2 training, as it was a 'one-off' training, but now it's a '3 yearly' training. Extra Prevent training has been put on across the organisation in order to reach compliancy 	
10.3	<ul style="list-style-type: none"> • The named midwife retired in April and her replacement started last week. The new named nurse is 'Bernadette Gibbings'. 	
10.4	<ul style="list-style-type: none"> • The new LAC Nurse will be starting in August 	
10.5	<ul style="list-style-type: none"> • A new substantive named doctor, John Jackman, has been appointed for the acute at the Evelina. 	
10.6	<ul style="list-style-type: none"> • The CP numbers in Lambeth are starting to drop. 	
10.7	<ul style="list-style-type: none"> • There is an increase in the amount of cases for discussions and call for advice in Social Care. 	
10.8	<ul style="list-style-type: none"> • There was a joint half day between social care's front door and Mary Sheridan 	
10.9	<ul style="list-style-type: none"> • 23 Case Conferences were attended in the last quarter in comparison to 18 last year in the same quarter. 	
10.10	<ul style="list-style-type: none"> • Supervision Figures show that 94% of Health Visitors were supervised and 100% of School Nurses were supervised. The reason for Health Visitors not obtaining 100% supervision was due to sickness incurred by staff. 	
10.11	<ul style="list-style-type: none"> • LAC number of cases needs to be looked at for accuracy due to figure being low 	
10.12	<ul style="list-style-type: none"> • 6 cases were escalated to Lambeth Social care <ul style="list-style-type: none"> ○ 1 case was taken to public law outline 	
10.13	<ul style="list-style-type: none"> ○ 1 was moved from a Child In Need plan to a Child Protection Plan 	
10.14		

10.15	<ul style="list-style-type: none"> ○ 1 case was taken to case conference 	
10.16	<ul style="list-style-type: none"> ○ One child was on a Child Protection Plan and now social care are reviewing member for a special guardianship order 	
10.17	<ul style="list-style-type: none"> ○ One baby was removed from the parents and an ICO was obtained 	
10.18	<ul style="list-style-type: none"> ○ One case involved a family who's eldest of six children had been stabbed a total of five times, and one younger child who was standing next to a male who was shot in the park 	
10.19	<ul style="list-style-type: none"> ● Health Visitors have moved to a corporate caseload across the Borough and there is a Single Point of Access (SPA) for each locality which will be centralised. The go live date will be in September, with a single point of access hub being in Lambeth and one also in Southwark. There will be a linked Health Visitor for every GP in Lambeth 	
	<p><u>MASH (Multi Agency Safeguarding Hub) Report</u></p>	
10.20	<ul style="list-style-type: none"> ● The number of reports MASHed in the last quarter are 88 reports, which is one extra than last quarter, bring the total amount of cases to 321 cases 	
10.21	<ul style="list-style-type: none"> ● There was an issue around IT that was escalated. 3 different systems need to be used in the MASH, Local Authority System, Care Notes and Citrix. There was a Citrix issue, but support providing for Citrix is based in North East London and there are communication issues. These IT issues have now been resolved. 	
	<p><u>FGM</u></p>	
10.22	<p>DS provided an update for the group</p> <ul style="list-style-type: none"> ● GSTT have been conducting an investigation since August last year into one of the midwifery colleagues. This investigation is still ongoing. 	
10.23		
10.24	<ul style="list-style-type: none"> ● A 2nd external investigation has been undertaken by the Royal College of Child Health and Paediatrics. An interim report has been received which GSTT is doing factual accuracy checks and then will be looking to see when report will be published. 	
10.25	<ul style="list-style-type: none"> ● The FGM service has been suspended. The only FGM input being conducted is within community paediatrics in Lambeth and Southwark and the Maternity pathway 	
	<ul style="list-style-type: none"> ● Communication will go back to the GP's about referring back to the 	

10.26	centres for FGM. <u>CAMHS (Children and Adolescent Mental Health Services)</u> DG presented to the group;	
10.27	<ul style="list-style-type: none"> • There has been a number of cases referred to Children Social Care 	
10.28	<ul style="list-style-type: none"> • There have been a number of cases referred to Children Social Care through presentation at A&E 	
10.29	<ul style="list-style-type: none"> • CAMHS has been a contributor to a number of audits 	
10.30	<ul style="list-style-type: none"> • GE has led on bespoke Safeguarding Training to staff within CAMHS. 	
10.31	<ul style="list-style-type: none"> • GE is now acting into team manager position and is no longer the lead for safeguarding in CAMHS. There is a new staff member who has taken his place named Megan Kent, who started post last week. Megan will be supported by GE. 	
10.32	<ul style="list-style-type: none"> • Level 1 Training Targets are at 75% for Level 1, but should be at 80%. There is work to do on this particular training, but all other training is at compliance. 	
10.33	<ul style="list-style-type: none"> • There is a new training system in place, 'The Leap System' which pulls all the training data through. 	
10.34	AWM queried about waiting times for referrals from acceptance to being seen. DG noted that it varies due to staffing issues and especially for the Neurodevelopment team, whereby the cases are the most complex. DG noted that the waiting times are excessive and in some cases, clients are not seen in up to a year. TP queried whether this was highlighted in the contract meetings, DG noted that they were.	
10.35	Deborah Chadwick has been appointed as The Lead Practitioner CLAMHS manager and has been in post for 2 and a half months. RCB asked if an introductory meeting can be arranged between LAC and Deborah Chadwick	
10.36	Action: DG to arrange meeting between Deborah Chadwick (TLP CLAMHS) and LAC team.	
11	LCCG/SLWG/014- KCH Performance and Quarterly Reports <i>The group is asked to review and note update verbal/report on the following:</i> <ul style="list-style-type: none"> • <i>KCH Safeguarding Lambeth Quarter 4 report 2017</i> • <i>CP-IS</i> 	

	<ul style="list-style-type: none"> • FGM • Self-Assessment-CQC/ Ofsted Inspection <i>(Health partner are requested to discuss their provider health self-assessment and pre inspection preparation).</i> 																
12	<p>LCCG/SLWG /015– SLaM and CAMHS Performance and Quarterly Reports <i>The group is asked to review and note update verbal/report on the following:</i></p> <ul style="list-style-type: none"> • SLAM Safeguarding Lambeth Quarter 4 report 2017 																
14	LCCG/SLWG /015–Any Other Business																
Future Meetings																	
15	<p>LCCG/SLWG/014 – Dates and times of future meetings Dates and times of future meetings and deadlines for the receipt of reports / papers are as below</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #d9e1f2;"> <th style="text-align: center;">Meeting Date</th> <th style="text-align: center;">Papers due by</th> <th style="text-align: center;">Location / Time</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">9th April 2018</td> <td style="text-align: center;">2nd April 2018</td> <td style="text-align: center;">Room 407, 4th Floor, Lower Marsh / 14:00-16:30</td> </tr> <tr> <td style="text-align: center;">16th July 2018</td> <td style="text-align: center;">9th July 2018</td> <td style="text-align: center;">Room 407, 4th Floor, Lower Marsh / 14:00-16:30</td> </tr> <tr> <td style="text-align: center;">15th October 2018</td> <td style="text-align: center;">1st October 2018</td> <td style="text-align: center;">Lewisham/Greenwich, 4th Floor, Lower Marsh / 14:00-16:30</td> </tr> <tr> <td style="text-align: center;">14th January 2019</td> <td style="text-align: center;">7th January 2019</td> <td style="text-align: center;">Lewisham/Greenwich, 4th Floor, Lower Marsh / 14:00-16:30</td> </tr> </tbody> </table>	Meeting Date	Papers due by	Location / Time	9th April 2018	2 nd April 2018	Room 407, 4 th Floor, Lower Marsh / 14:00-16:30	16th July 2018	9 th July 2018	Room 407, 4 th Floor, Lower Marsh / 14:00-16:30	15th October 2018	1 st October 2018	Lewisham/Greenwich, 4 th Floor, Lower Marsh / 14:00-16:30	14th January 2019	7 th January 2019	Lewisham/Greenwich, 4 th Floor, Lower Marsh / 14:00-16:30	
Meeting Date	Papers due by	Location / Time															
9th April 2018	2 nd April 2018	Room 407, 4 th Floor, Lower Marsh / 14:00-16:30															
16th July 2018	9 th July 2018	Room 407, 4 th Floor, Lower Marsh / 14:00-16:30															
15th October 2018	1 st October 2018	Lewisham/Greenwich, 4 th Floor, Lower Marsh / 14:00-16:30															
14th January 2019	7 th January 2019	Lewisham/Greenwich, 4 th Floor, Lower Marsh / 14:00-16:30															

The agenda and minutes of this meeting may be made available to public and persons outside of NHS Lambeth Clinical Commissioning Group as part of the CCG’s compliance with the Freedom of Information Act 2000.