LAMBETH SAFEGUARDING ADULTS PARTNERSHIP BOARD

General Meeting

Phoenix House
14:00
8 December 2014

Attendees:
Ann Baxter (AB) – Chair
Lucy Canning (LC)
Sean Oxley (SO)
Mala Karasu (MK)
Fiona Connolly (FC)
Ann Hamlet (AH)
Clement Guerin (CG)
Cllr Jackie Meldrum (Cllr JM)
Janna Kay (JK)
Ann Corbett (AC)
Catherine Pearson (CP)
Elizabeth Clowes (EC)
Mandy Green (MG)
Daiilu Magdu (DM) – minutes

Independent Chair
Service Director, Psychosis Clinical Academic Group, South London and Maudsley NHS Foundation Trust
Detective Superintendent, Lambeth Metropolitan Police Service
Safeguarding Lead, Guys & St Thomas’ NHS Foundation Trust
Assistant Director, Adult Social Care, LB Lambeth
Head of Safeguarding Adults, Kings College Hospital NHS Trust
Head of Adult Safeguarding and Professional Practice, LB Lambeth
Lead Member Social Care, LB Lambeth
Quality and Safeguarding Adults Manager, LB Lambeth
Assistant Director, Community Safety, LB Lambeth
Chief Executive, Lambeth Healthwatch
Assistant Director, Commissioning, LB Lambeth (attending on behalf of Maria Millwood)
Assistant Director, Accommodation and Property, Communities Housing and Environment, LB Lambeth
Adult Safeguarding Board and Partnerships Coordinator, Delivery, LB Lambeth

Guests:
Barbara Joyce (BJ)

Welfare Specialist, Office of Public Guardian

Apologies:
Gill Vickers
Lenny Kinnear
Ash Soni
Martin Owens
Maria Millwood
Lisa Humphreys
Sue Foster
Paula Townsend
Aisling Duffy

Delivery Director, Adult Social Care, LB Lambeth
Chief Executive, Age UK Lambeth
Clinical Network Lead, Lambeth CCG
Head of Safer Custody & Equalities, HMP Brixton
Commissioning Director, Adult Social Care, LB Lambeth
Delivery Director of Children’s Social Care, LB Lambeth
Strategic Director, Delivery, LB Lambeth
Deputy Director of Nursing, Kings College Hospital NHS Foundation Trust
Chief Executive, Certitude
4. Minutes and matters arising from LSAPB meeting (general agenda) held 22 Sep 2014

The minutes were accepted as a true record of the meeting. There were no matters arising not already on the agenda.

Update on actions (from meeting held 22 Sep 2014):

- Action 4 – KCH to provide a summary of its contribution to the Health Services themed report at the next meeting – update: on today’s agenda
- The Board was also provided an update on Hidden Voices’ bid for further funding – CP informed that the full bid has been submitted and an answer is expected in January or February 2015.

5. LSAPB annual report 2013-14

The draft report was presented to the Board (see papers for full details).

CG informed that one of the requirements outlined in the Care Act is for adult safeguarding boards’ annual reports to be produced for the time period April to April. As the LSAPB’s last annual report was produced for the period Sep 2012 to Dec 2013, the Board agreed that a brief further report would be produced for the remaining months of 2013-14 (Jan to March 2014), to allow the annual reporting cycle to be brought into sync with the new reporting format for 2014-15 and onwards.

The group discussed the presented report, which covers the last quarter of 2013-14, and the following was agreed:

- Amend the Board membership list to reflect the status as of end of March 2014
- Adjust tense used in narrative in line with retrospective reporting
- Clarify that the report has been produced to cover the remaining quarter of 2013-14, to allow for LSAPB to be in sync with Care Act reporting requirements as of 2015-16, and is not an interim report.

Actions:

| 1. Amend the annual report as per discussion following today’s meeting | JK |

6. Performance data

6.1 “Activity, quality and outcomes report”

CG gave as summary of the report contents and discussion was held (see report for full details).

- The interpretation of the increase in safeguarding activity was discussed. One possible
contributing factor is societal perception change of what is considered to be acceptable, leading to an increase in reporting of abuse.

- The national safeguarding activity data, published by Department of Health, highlights the message that it is believed that the meaning of an adult safeguarding referral / enquiry is currently differently applied across authorities, making the data essentially incomparable.
- AH and MK concurred with the view that authorities apply different interpretations / thresholds for what constitutes a safeguarding referral / enquiry. The potential for the Care Act to provide standardisation in regards to the interpretation of these was discussed. It was also noted that a revision of London-wide policies and procedures in relation to the meaning of safeguarding data indicators would help address this problem; the London Safeguarding Adults Network, which is attended by safeguarding adults leads from all London boroughs, is also carrying out work to progress this.
- In regards to adult safeguarding processes and mental capacity, LC said she would expect figures to be higher; there is probably further development for SLaM to achieve in relation to more sophisticated understanding of mental capacity in more complex adult safeguarding contexts.
- Long standing adult social care safeguarding cases: assurance has been provided by LB Lambeth adult social care that cases will be completed shortly.
- DoLS activity continues to rise; LB Lambeth is developing some specialist BIA posts internally to help address the need for assessors. The Courts are also doing work to streamline processes around DoLS. CG informed that the Law Commission’s report on DoLS is expected in 2017; unless the report recommends a change to the law it seems unlikely that the current situation in regards to DoLS activity will change significantly.
- Impact on risk (report table C3) – it was agreed to include case examples / narrative in the next report to exemplify cases which saw risk reduced following the safeguarding process.

6.2 “Social Care and Housing” themed report

Each contributing agency provided a summary of its section of the report (please see report for full details)

Adult Social Care:

- LB Lambeth Commissioning is leading on a significant piece of work to improve work with service providers, including a review of contracts of domiciliary care agencies. Monthly meetings, which include representation by CQC, are being held with service providers to facilitate information sharing
- Electronic call monitoring facilitates identification of issues that are experienced by people on the ground.
- Areas of concerns in relation to work force community support issues were noted, including difficulties where workers do not receive payment for attending training. CG highlighted that this includes regulatory issues, which should be considered for contracts.
- Recruitment difficulties within the sector are not fully understood, but it is hoped that Lambeth’s move to implement the London Living Wage will go some way to alleviate issues for carers. Further proposals to support provider organisations in respect of recruiting staff, as outlined in the report, were discussed, as was the outlined action plan to address the issues raised in the report.
- Re action plan point (4): Carmel Howard, Head of People Management at LB Lambeth, is
leading on work to strengthen links with further education colleges. A further update on this work to be provided at the next LSAPB meeting in March 2015.

Housing:

- Housing’s service area is vast and has safeguarding policies, procedures and training in place but this is not entirely consistent across the sector. There are different definitions of vulnerability within the sector, which can present a challenge in delivering adult safeguarding messages to staff. The main housing management data base has a unique flagging system that allows for identification of vulnerable households.
- The management of the Council’s housing properties, which is held by Lambeth Living (an Arms Length Management Organisation owned by Lambeth), will be brought back into the Council after June 2015.
- The housing service comes into direct contact with ca 10% of tenants, usually when people get in touch regarding repairs, rent or queries.
- Raising awareness amongst staff and provide appropriate adult safeguarding training to support them to identify any safeguarding issues upon contact is a priority.
- The group discussed the usefulness of services joining / linking up more in the future. It would also be helpful to scope possibilities of joining up training provision to housing staff (for example safeguarding of adults and children, and domestic violence training). Cllr JM said there is an opportunity to tailor new Council housing currently being constructed, to help support people to stay independent and out of residential care.
- The current supported housing service provision for adults with complex needs, who may otherwise face homelessness, is governed by strict policies and procedures around adult safeguarding and is an area of strength within the sector. MG highlighted that future financial budget constraints may pose a challenge to maintaining some of these placements.
- Current systems for joining up issues (for example, housing related repairs that involve a domestic violence aspect) were discussed. AC informed that the Vulnerable Victims of Anti-Social Behaviour Conference receives referrals in this regard, and would be happy to provide LSAPB with a report on this and risk minimisation measures. The implementation of an adult multi-agency safeguarding hub (MASH) system, which would act as a first point of contact / referral, would also be beneficial to help assess risk. The Mayor’s Office of Policing and Crime has a new Safer Neighbourhood Board, and the Chair of the Board has expressed an interest in further links with Adults and Children’s Safeguarding Boards, so there is good opportunity for further linkage between the various Boards’ work.
- It was agreed that the draft Housing action plan tabled alongside today’s report would be populated further (adding themes, leads and timescales) and an updated version will be distributed to PADeC members prior to the next meeting. ASC and Housing will discuss further about appropriate leads.
- CG informed that the Housing and Safeguarding Alliance has developed a useful Care Act checklist for housing providers.

Office of Public Guardian

- OPG often works in liaison with local authorities to investigate concerns. Investigation figures have increased.
- The amount of Power of Attorney (PoA) registrations has increased significantly. This is
also true for referrals in relation to concerns in regards to PoAs, which can be used as a vehicle for abuse. OPG works closely with Police where appropriate in investigating abuse allegations, and PoAs can be revoked in Court.

- The OPG is carrying out work in partnership with local authorities to develop increased awareness of personal Health and Welfare issues amongst frontline staff.
- There are various methods of contact the OPG link to report safeguarding concerns, including a link, a number and an email address – **BJ will send details to DM to distribute to the LSAPB.**
- FC proposed that the established provider forum would also benefit from more information in relation to PoAs and available courses of action, should there be concerns in relation to e.g. finances not being handled adequately by deputies for clients in residential care.

**6.3 Presentation of KCH’s health report**

AH provided a summary of the report (*see papers for full details*):

- Adult safeguarding referral numbers remain quite level compared to previous reporting periods
- Training compliance has been challenging, partly due to data inaccuracy issues. Much work has gone into assurance around training compliance. Importantly, MCA is now included in the training strategy.
- The Trust’s DoLS process has changed and is now held via a database. DoLS authorisation request numbers have increased, from a total of 2 referrals to Lambeth Supervisory Body in 2013-14, to 10 so far (as at August 2014). DoLS figures are not yet on par with Guys and St Thomas NHS Foundation Trust.
- The Trust has completed the NHS England self-assessment and attended two challenge events over summer, where issues discussed predominately related to MCA.
- AH also gave an overview of the Trust’s process to address interface issues between SI and adult safeguarding. CG suggested that partner agencies may need to do some further work to ensure that arrangements are in place for the implementation of the Care Act in April 2015.

The Chair thanked all agencies for their contribution to the reports.

**Actions:**

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<td>2. Table C3 of “Activity, quality and outcomes” to include case examples / narrative of impact on risk in the next report.</td>
<td>CG / DM</td>
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<td>3. An update re: point 4 of Adult Social Care’s action plan in the ‘Social Care and Housing’ themed report (<em>re work to strengthen links with further education colleges</em>) to be provided at the next LSAPB meeting.</td>
<td>Carmel Howard</td>
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<td>4. A further populated version of Housing’s action plan from the ‘Social Care and Housing’ themed report to be distributed to PADeC for the group’s next meeting.</td>
<td>MG</td>
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<td>5. BJ to provide OPG contact details for reporting concerns to DM for</td>
<td>BJ / DM</td>
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### 7. Board business

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<th>7.1 &amp; 7.5</th>
<th>Relationship of LSAPB, LSCB and H&amp;WBB, and Safeguarding Adults Board governance</th>
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<td>The Chair informed that the previously planned agenda item and presentation by colleagues from Cooperative Business Development regarding the relationship of LSAPB, Lambeth Safeguarding Children’s Board (LSCB) and the Health and Wellbeing Board (H&amp;WBB), has now been taken forward in a different way.</td>
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Documents containing extracts from the Care statutory guidance relevant to LSAPB, LSCB and H&WBB were tabled at the meeting and discussed:

- The new requirement for the Board’s strategy to be produced in cooperation with Healthwatch Lambeth was noted.
- Interface issues between the LSCB, LSAPB, H&WBB were discussed; attendees were in agreement that increased collaboration and relationships between the Lambeth Boards would be beneficial. **It was agreed to arrange a meeting for joint representatives of each Board to discuss further around protocols and the Care Act.**
- AC informed she is also involved in the Safer Lambeth Partnership and its commissioning sub-group, and the Safer Neighbourhood Board which includes representation from the community and the Health and Wellbeing Board. The Chair of this Board has expressed an interest in exploring how the Board relates to other groups such as the LSAPB.

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<th>7.2</th>
<th>Report on response to an independent review</th>
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<td>CG presented this item <em>(see papers for full details)</em> and gave a summary of the case. The challenge faced by staff when working with clients who may not wish to engage was recognised.</td>
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**The Board noted the report, and accepted the outlined recommendations and actions.**

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<th>7.3</th>
<th>Update on developments: safeguarding adults and pressure wound care</th>
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<td>CG presented this item <em>(see papers for full details).</em></td>
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The proposal for decision is for LSAPB to set up, in partnership with Southwark Safeguarding Adults Partnership Board, a joint task and finish group to oversee the completion of a revision of shared guidance on safeguarding adults and pressure wounds. CG added that existing protocols focus mainly on how to make safeguarding referrals where there is a context of pressure wounds; the proposed amendment to protocols would focus more on what adult safeguarding enquiries will look like under the new Care Act and how to respond to concerns.
Discussion:
- AH and MK highlighted the difficulty for Health Trusts working in partnership with multiple local authorities that arise when different local adults safeguarding boards require different things in their protocols.
- It was felt that a revised protocol signed up to by the partnership as a whole would ensure all multi-agency aspects are covered, and would provide the Board with accountability from both health and community service providers. It was highlighted that the body of this work will already be in place from formulating current protocols.
- It was agreed that MK, CG and AH will meet to discuss further required revisions to the existing protocol, which will also be agreed with Southwark SAPB. A final version of the protocol can then be presented at the next LSAPB in March 2015

Care Act:
CG presented the summary report prepared by PADeC (see papers for full details) outlining requirements and timescales for what needs to be in place for implementing the Care Act. The proposal is for PADeC to oversee putting in place local policy and procedures that meet the requirements of the Care Act 2014 for April 2015 and to revise policies as necessary following any revision to the London Safeguarding Adults Policy and Procedure.

The Board agreed the proposal for PADeC to take this work forward.

The Board was also informed that, in preparation for adult safeguarding to extend into the prison service arena, initial discussions have been held with local prison services, and a representative from the service will be joining the Board going forward.

Information sharing agreement:
The Board was provided with a background to and update on this work, which is being taken forward by PADeC. The importance of a multi-agency information sharing agreement to enable partners to share information appropriately was noted; this is also a requirement under the Care Act.

All Board partner agencies are currently in the process of taking the agreement forward via their respective internal governance procedures for signoff, with a view for a final agreement to then be presented to LSAPB in March 2015 for signoff.

MG queried if signoff from LB Lambeth as a whole will be sufficient to cover the individual clusters within the organisations. It was suggested that MG and CG discuss this further.

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<td>6. Identify invitees and arrange a joint meeting of LSCB, LSAPB and H&amp;WBB representatives to discuss interface issues of the Boards, protocols and the Care Act</td>
<td>CG</td>
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<td>7.</td>
<td>MK, CG and AH to discuss further re required revisions to the existing pressure wound care protocol, which will also be agreed with Southwark SAPB. A final version of the protocol to be presented at the next LSAPB in March 2015</td>
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<th><strong>Any other business</strong></th>
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**Details of next meeting:**

16 March 2015, from 14:00 to 17:00 – Training Room 2, Phoenix House